

**ANNETTE HUGHES**

**BOOKS & WRITING**

M: 0420 336711  
E: [stickylabel@bigpond.com](mailto:stickylabel@bigpond.com)  
W: [www.stickylabel.com](http://www.stickylabel.com)

ABN: 89 163 093 276

**MANUSCRIPT ASSESSMENT AGREEMENT**

BETWEEN ANNETTE HUGHES BOOKS AND WRITING (The Assessor)  
49 Fitzroy St, Surry Hills NSW 2010 ABN: 89 163 093 276

AND

Name in full .....

Address .....

Telephone .....

E-mail .....

Title of manuscript .....

Type of manuscript .....

Genre .....

Describe the intended tone of your work (humorous, serious, educational, etc).....

.....

What is your intended readership (age group, demographic, etc)? .....

.....

Word count: .....

**CONDITIONS OF ASSESSMENT**

1. Submission must be supplied by email as a word document, formatted in 12 pt Times New Roman, double spaced with pagination.
2. Within 3 (three) weeks of receipt of full payment you will receive an assessment report, and appraisal of your synopsis. Unless otherwise agreed, your report is only to be published with approval, and quotes and/or extracts must not be used out of context. Only a report in its entirety may be sent with a manuscript as a submission to a publisher and/or a literary agent.
3. Books & Writing reserves the right to return manuscripts and payment at its sole discretion without further correspondence.
4. Although an assessment will (where appropriate) contain advice on editing, this will be of structural nature only. A full copy edit is not provided as part of an assessment.

**DECLARATION**

*I declare that this manuscript is my own original work, and that I have read and agree to be bound by Conditions above.*

*I seek critical appraisal of my work to help determine its potential for publication and help me understand what I can realistically expect from my writing. I will not dispute the professional opinion expressed in the assessment. In the event that there is anything I am unable to understand in my report, I am free to discuss it, but I will accept the professional view of the assessor, and acknowledge that no refunds will be made under any circumstances.*

Signature: .....

[print name] .....

Date: . .....

Signature: 

[print name] ANNETTE HUGHES for and on behalf of STICKYLABEL P/L

Date: .

**PAYMENT SCHEDULE**

**REFER TO THE FESS SCHEDULE BELOW TO ASCERTIAN FEE**

Fee for Manuscript Assessment of

TITLE .....

..... Words

**TOTAL FEE APPLICABLE:**

**\$.....**

**PAYABLE ON SIGNATURE OF AGREEMENT**

Please pay by direct bank transfer to

A R Hughes STICKYLABEL PTY LTD

Commonwealth Bank of Australia

BSB: 064440

ACC: 10206800

## SEVICES AND FEES SHEDULE

### MANUSCRIPT ASSESSMENT

Includes a professional close reading, a comprehensive report on your writing and its suitability for publication.

Up to 80,000 words	\$1500
Up to 100,000 words	\$2000
Per 1,000 words thereafter	\$ 200

### MENTOR PACKAGE

Mentorship is an intensive and time consuming learning experience for both teacher and student which generally involves taking a well developed manuscript to its final publishable draft, and includes substantive/Structural Editing.

Up to 80,000 words	\$6500
Per 10,000 words thereafter	\$ 500

### GROUPWORKSHOPS (up to 12)

Does not include reading of participants' writing. Travel/accom/perdiem costs extra to fee.

Half day	\$2000
Full Day	\$3500
Full Weekend	\$4000

### SENIOR ENGLISH & UNDERGRADUATE TUTORING

By Skype or email per hour	\$ 80
----------------------------	-------

### OTHER SERVICES By negotiation

Book Design and Production Co-ordination

Rewriting

Ghost writing

Substantive/Structural Editing

Indexing